

Renovation scope checklist

Prepare one brief for tradespeople. Write "unknown" where investigation is needed, and have measurements and assumptions confirmed.

Project / date

01 Outcome

Which room and result? What should be kept, changed or removed?

02 Scope and sizes

State units. Separate floor area from wall area. Label provisional measurements.

03 Materials

Specify quality and finish. Who buys and delivers? Note acceptable alternatives.

04 Photos and condition

Record visible damage and unknowns. Keep people and private papers out of photos.

05 Access and protection

Access, working hours, occupancy, parking and protection of the rest of the home.

06 Responsibilities

Clarify qualified trades, permissions, cleanup, waste and documentation with the firm.

07 Timing and budget

Preferred dates, constraints and budget range. Keep estimates separate from quotes.

08 Open questions

What needs a visit or professional assessment? Clarify price and changes in writing.

Share the same version with everyone quoting. Keep written clarifications with this sheet.

Save a copy on your device. Fields are not sent to Fixer. Share only necessary information. This is a planning aid, not a quote, contract or technical assessment.